COVID-19 HEALTH AND SAFETY REQUIREMENTS

Students are responsible for abiding by the university’s COVID-19 health and safety expectations. All students attending this class in-person are required to follow university policy regarding health, safety, and face coverings:

· wear a cloth face covering in all university classrooms, laboratories, studios, and other in-person instructional settings and learning spaces. Cloth face coverings are additionally required to be worn indoors in all university buildings, and outdoors when other people are or may be present where physical distancing of at least 6 feet from others is not possible. Students with a documented health or medical condition that prevents them from wearing a cloth face covering should consult with Student Accessibility Services in the Dean of Students Office.

· ensure that the cloth face covering completely covers the nose and mouth and fits snugly against the side of the face.
· practice physical distancing to the extent possible.
· assist in maintaining a clean and sanitary environment.
· not attend class if you are sick or experiencing symptoms of COVID-19.
· not attend class if you have been told to self-isolate or quarantine by a health official.
· follow the instructor’s guidance with respect to these requirements. Failure to comply constitutes disruptive classroom conduct. Faculty and teaching assistants have the authority to deny a non-compliant student entry into a classroom, laboratory, studio, conference room, office, or other learning space.

These requirements extend outside of scheduled class time, including coursework in laboratories, studios, and other learning spaces, and to field trips. These requirements may be revised by the university at any time during the semester.

In accordance with university policy, instructors may use a face shield while they are teaching as long as they are able to maintain 8 feet of physical distance between themselves and students during the entire instructional period. Some form of face covering must be worn at all times in learning spaces regardless of the amount of physical distancing.
Faculty may refer matters of non-compliance to the Dean of Students Office for disciplinary action, which can include restrictions on access to, or use of, university facilities; removal from university housing; required transition to remote-only instruction; involuntary disenrollment from one or more in-person courses; and other such measures as necessary to promote the health and safety of campus.

It is important for students to recognize their responsibility in promoting the health and safety of the Iowa State University community, through actions both on- and off-campus. The university’s faculty asks that you personally demonstrate a commitment to our Cyclones Care campaign. Iowa State University’s faculty support the Cyclones Care campaign and ask you personally to demonstrate a commitment to our campaign. Your dedication and contribution to the campaign will also protect your family, classmates, and friends, as well as their friends and families. Our best opportunity for a successful fall semester with in-person learning and extramural activities requires all of us to collaborate and fully participate in the Cyclones Care campaign.

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**COURSE DESCRIPTION**
Development of performance skills through the study of various etudes, solos, and other literature. Private applied music courses are offered in the Fall and Spring terms and may be repeated for credit. Music majors and minors are required to designate a principal area of Private Applied music study and enroll each semester in residence for credit in this area as required by the program of study. Private Applied in trombone requires a performance exam before a jury of faculty members in their principal applied area at the end of each semester. Students who have given a Junior or Senior recital that semester do not have to perform a jury.

**STUDIO CLASS**
All music majors and minors taking Private Applied Trombone will participate in Studio Class (T 1:10-2pm). Studio Class gives the student the chance to showcase what he or she is working on in Private Applied lessons. This provides a healthy environment to improve performance skills such as dealing with performance anxiety and stage presence. Students will also provide and receive feedback from peers. Various assignments will take place throughout the semester and many pedagogical topics will be discussed. Participation in Studio Class can affect the Private Applied final grade.

**REQUIRED TEXTS**
A notebook dedicated only to Private Applied Trombone is required at all lessons and will be used by the teacher and student to record lesson notes and write down assignments. Students will be required to purchase solo literature and method books as they become necessary to the course of study. Assignments will be drawn from various etude/method books, solo repertoire, orchestral excerpts, and jazz etudes. Students should bring all materials for the semester to every lesson so that new assignments can be made. Below is a partial list of texts one might expect to encounter.
*Due to Covid-19, all notes and assignments will be recorded in Canvas.

Basic Techniques for the Double Valve Bass Trombone, Allen Ostrander
Clef Studies, Vladislav Blazhevich
Complete Method for Trombone and Euphonium (Alessi/Bowman), J.B. Arban
Daily Drills and Technical Studies, Max Schlossberg
Daily Routines, David Vining
Guide to Daily Maintenance, Nathan Dishman
Introductory Studies to Tenor and Alto Clef, Brad Edwards
40 Legato Studies, Giuseppe Concone
Lip Slur Melodies, Brad Edwards
Low Range Studies (Vernon), Vladislav Blazhevich
Melodious Etudes bk. 1 (Rochut), Marco Bordogni
New Method for Bass Trombone (4th ed.), Eliezer Aharoni
70 Progressive Studies, Lew Gillis
40 Progressive Studies, H.W. Tyrell
Sixty Selected Studies for Trombone, C. Kopprasch
70 Studies, Vladislav Blazhevich
31 Studies, Michel Bleger
36 Studies, O. Blume
Trombone Craft-Complete, Brad Edwards

EQUIPMENT
Students will furnish their own professional level instrument and mouthpiece, which should be kept in proper playing condition at all times (slide greased, valve oiled, etc). It is expected that the student will make arrangements with a repair technician as soon as possible in the event that a repair is necessary.

*Due to Covid-19, a bell mask, microfiber cloth, and wire stand is required for each lesson.

Other required materials or accessories include:
  Daily/Monthly Planner
  Spiral bound lesson notebook
  Aluminum cup and straight mutes
  Plunger mute
  Metronome
  Tuner
  Harmon mute and bucket mute (recommended)

STUDENT LEARNING OUTCOMES
The student will gain an understanding of the underlying fundamentals to brass playing. This understanding will allow the student to become a better musician. The goal is to transcend the instrument so that it becomes an extension of your musical thinking and not a barrier between
you and the audience. In order to do this, a sequence of daily exercises will be formulated and become part of the student’s daily maintenance plan.

Each student’s course of study will be individualized based on his or her incoming skill set. Tone production, slide technique, articulation, and phrasing are the key areas with an emphasis on being efficient in each. A variety of method books, orchestral repertoire, solos, and etudes will provide the opportunity to work in these areas. The teacher and student will also work together to enhance the student’s critical listening skills. Other musical areas such as history and theory will be integrated when appropriate. Students will also become fluent in various clefs including tenor and alto clef.

INSTRUCTOR’S EXPECTATIONS

Communication: Students are expected to maintain good communication with the professor. Email will be the primary mode for delivering information. Students should plan to check their email at least twice a day and reply to confirm receipt as a courtesy. Email neglect is NOT an excuse for missed information.

Recital Attendance: All student and guest artist trombone recitals are required. Students are also required to attend all applied brass faculty recitals. Be sure to check the Department of Music and Theatre calendar and keep track of all dates on your personal calendar. If you have a conflict with a recital, the instructor MAY allow the make-up option of writing a paper (length to be determined) by listening to the recital recording. This is only allowed if the instructor deems the absence an excused absence. Unexcused absences will result in the final grade being lowered by one full letter grade. Late recital papers (make-up option) will not be accepted and will also result in a full letter grade deduction off the final grade. Attending other Music Department performances (woodwind faculty recitals, ensemble concerts, etc) is highly encouraged.

Important Dates to Remember- Attendance Required:
(Note, this is only a partial list. Other dates may be scheduled as the semester progresses and may be required if fair notice is given)

April 18-7:30pm: CySlides, Simon Estes Music Hall (please reserve 3:00pm as a possible outdoor Covid-19 reschedule time).

Positive Attitude: The goal of our trombone studio is to foster an environment where we can thrive and learn from one another. It is important to keep an open mind and positive attitude when asked to try something new. It is also expected that members of the trombone studio maintain a positive rapport with one another.
JURIES
All music majors are required to play a jury exam at the end of each semester. Exceptions may be made for those students who have performed a Junior and/or Senior recital during that semester. Students are expected to secure a collaborating artist to cover piano parts. Please refer to the student handbook for more information about juries.

*Due to Covid-19, the jury for Spring 2021 may take the form of a project rather than a performance. More details will follow as the semester progresses.

GRADING PROCEDURE
Each lesson will be graded based on the preparation of assigned materials. The final grade will include the jury grade and the average of all lesson grades according to the breakdown below:

80% - Lesson Grade/Assignments (assignments, weekly grades, and overall progress)
20% - Jury Grade

A=90 – 100%; B=80-89%; C=70-79%; D=60-69%; E=59% and lower

NOTE ABOUT PRACTICING
The National Association of Schools of Music makes reference to practice requirements in Private Applied Music as: a student is expected to practice at least an hour per day for each credit hour being earned (2 credit hours; 2 hours a day, etc.). This should be considered the minimum requirement. One must accept the fact that a busy schedule is inevitable to anyone who wishes to be successful in any field. The student is expected to be strategic in planning out his or her schedule to make time for practicing. **Note: The instructor reserves the right to dismiss the student from any lesson if the student is significantly underprepared.**

ATTENDANCE POLICY
Lessons will begin the second week of classes and end the last regular week of classes. Students are expected to attend all lessons. Unexcused absences or tardiness will result in a lowered grade. **Excused** absences are only granted in the case of severe illness (doctor’s note required), emergency involving an immediate family member, or a university approved absence. All other absences without prior approval from the instructor are classified as **Unexcused**. Two unexcused absences will result in a final grade lowered by one letter grade (ex. A to B). Three unexcused absences will receive a deduction by two letter grades and four unexcused absences will result in a failing grade. Showing up late on a consistent basis will also result in a lowered grade. In the event the instructor must be absent from a lesson, a make-up lesson will be scheduled at a mutually convenient time. **Make-up lessons will not be scheduled for Unexcused absences.** Arriving more than 5 minutes late to a lesson without notifying the instructor (via text/phone) will result in forfeiture of the lesson and will count as an unexcused lesson.
*Due to Covid-19, lessons will be 40 minutes in length with a break between students. This will allow office #239 to ventilate and help mitigate student-to-student spread. Please refer to video to see Dr. Dishman’s literal bubble. **YOU ARE ALLOWED TO TAKE VIRTUAL LESSONS IF YOU ARE NOT COMFORTABLE WITH THIS SETUP.** There will be two make-up lessons (either face-to-face or virtual) of 60 minutes to make-up the 10 minutes lost for each lesson. One make-up lesson will take place over finals week and the other will take place over winter break. Please stay home if you feel ill. Unfortunately, make-up lessons will not be given for absences due to illness. Make-up lessons WILL take place when scheduled far in advance and deemed to be an excused absence by instructor.

**UNIVERSITY POLICIES**

**Academic Dishonesty**
The class will follow Iowa State University’s policy on academic dishonesty. Anyone suspected of academic dishonesty will be reported to the Dean of Students Office. http://www.dso.iastate.edu/ja/academic/misconduct.html

**Accessibility Statement**
Iowa State University is committed to assuring that all educational activities are free from discrimination and harassment based on disability status. Students requesting accommodations for a documented disability are required to work directly with staff in Student Accessibility Services (SAS) to establish eligibility and learn about related processes before accommodations will be identified. After eligibility is established, SAS staff will create and issue a Notification Letter for each course listing approved reasonable accommodations. This document will be made available to the student and instructor either electronically or in hard-copy every semester. Students and instructors are encouraged to review contents of the Notification Letters as early in the semester as possible to identify a specific, timely plan to deliver/receive the indicated accommodations. Reasonable accommodations are not retroactive in nature and are not intended to be an unfair advantage. Additional information or assistance is available online at www.sas.dso.iastate.edu, by contacting SAS staff by email at accessibility@iastate.edu, or by calling 515-294-7220. Student Accessibility Services is a unit in the Dean of Students Office located at 1076 Student Services Building.

**Dead Week**
This class follows the Iowa State University Dead Week policy as noted in section 10.6.4 of the Faculty Handbook: http://www.provost.iastate.edu/resources/faculty-handbook.

**Harassment and Discrimination**
Iowa State University strives to maintain our campus as a place of work and study for faculty, staff, and students that is free of all forms of prohibited discrimination and harassment based upon race, ethnicity, sex (including sexual assault), pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information, or status as a U.S. veteran. Any student who has concerns about such behavior should contact his/her instructor, **Student**
Religious Accommodation
If an academic or work requirement conflicts with your religious practices and/or observances, you may request reasonable accommodations. Your request must be in writing, and your instructor or supervisor will review the request. You or your instructor may also seek assistance from the Dean of Students Office or the Office of Equal Opportunity and Compliance.

Freedom of Speech
Iowa State University supports and upholds the First Amendment protection of freedom of speech and the principle of academic freedom in order to foster a learning environment where open inquiry and the vigorous debate of a diversity of ideas are encouraged. Students will not be penalized for the content or viewpoints of their speech as long as student expression in a class context is germane to the subject matter of the class and conveyed in an appropriate manner.

Contact Information
If you are experiencing, or have experienced, a problem with any of the above issues, email academicissues@iastate.edu