IOWA STATE UNIVERSITY
Music 480K

Professor: Dr. Sylvia Munsen – smunsen@iastate.edu
Chair of Music Education, Licensure Coordinator for Music,
Director of Clinical Experiences for Music Education Students

Office/Phone/Hours: Music Hall Room 3, 294-8017 times TBA

Course: Practicum
As required by the State of Iowa, all students in education must complete (a minimum of) 80 hours of observation of school-age students in classroom settings prior to the student teaching term. This requirement is designed to help prepare teacher education candidates to be more successful during the student teaching experience. Students will be placed in difference settings for each practicum to include experience at the elementary and secondary levels. Music students take Music/CI 480 K to receive credit for the observations as follows:

<table>
<thead>
<tr>
<th>Observation Hours</th>
<th>Observation Course</th>
<th>Credit</th>
<th>when taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 hours</td>
<td>Music 480 K</td>
<td>.5 credit</td>
<td>taken concurrently with Music 266</td>
</tr>
<tr>
<td></td>
<td>Section 2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Apply – Acceptance into University Teacher Education (Spring of sophomore year – after 266)

<table>
<thead>
<tr>
<th>Observation Hours</th>
<th>Observation Course</th>
<th>Credit</th>
<th>when taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>25 hours</td>
<td>Music 480 K</td>
<td>1.0 credit</td>
<td>taken concurrently with Music 366</td>
</tr>
<tr>
<td></td>
<td>Section 1</td>
<td></td>
<td>Practicum I</td>
</tr>
<tr>
<td>25 hours</td>
<td>Music 480 K</td>
<td>1.0 credit</td>
<td>taken between Music 366 and 466</td>
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<tr>
<td></td>
<td>Section 1</td>
<td></td>
<td>Practicum II</td>
</tr>
<tr>
<td>25 hours</td>
<td>Music 480 K</td>
<td>1.0 credit</td>
<td>taken concurrently with Music 466</td>
</tr>
<tr>
<td></td>
<td>Section 1</td>
<td></td>
<td>Practicum III</td>
</tr>
</tbody>
</table>

Note: As of September 2007, students are required to obtain a minimum of 80 hours of observation credit. Courses as outlined here will be reflected in the 2009 Catalogue.

Expectation:
This is part of your professional program. The course is based on requirements for student teaching and for success as a teacher. This is an opportunity to earn the support of teaching professionals and to help determine your direction as a future music educator. The most important qualities for you to exhibit are: being courteous, displaying a positive attitude, being flexible and willing to help when asked, and showing appreciation for this opportunity to observe the teacher and his/her classroom. Dress appropriately for all observations – you are interviewing for a position during every observation. See information under Attire.

Attendance Policy:
Attendance is required, just as in student teaching and real teaching. If you are ill you must contact the school and the teacher to report the absence before it occurs. If there is an emergency, report the absence as soon as it is possible. Include Dr. Munsen in the notification of any absences.
Process – Timetable – Requirements for Section 1 (1 credit):

1. Communicate with Dr. Munsen at the beginning of the semester indicating the time you have available in your schedule to observe on a weekly basis (use Practica Request Form).

2. Dr. Munsen determines the appropriate placements according to the student preferences, availability of cooperating teachers, and the schedule of the teacher.

3. Dr. Munsen forwards the placement request to Ann Pierce, Assistant Director of Field Placements, who sends an official letter to the teacher and school confirming the placement. Included in the mailing: instructions for the practicum and an evaluation form (“gold sheet”) for the cooperating teacher.

4. Dr. Munsen notifies the cooperating teacher and the ISU student of the placement via e-mail (should be confirmed by mid-September). The student then contacts the cooperating teacher (via e-mail) to arrange the first visit – as soon as possible.

5. Follow the observation schedule established by you and the cooperating teacher (report any absences to the cooperating teacher – see attendance requirements).

6. Take notes: discuss and reflect upon what you are observing – use the questions on the observation form to focus your observation and stimulate your thinking/reflecting.

7. Assist the teacher as requested – some students may have the opportunity to teach lessons, work with small groups and/or work with an ensemble/classroom.

8. Complete the 25 hours for your current practicum experience before finals week.

9. Turn in a written report (from every day of the practicum) to Dr. Munsen before finals week, including the observation form with the teacher’s signature.

10. The cooperating teacher fills out the evaluation form (“gold sheet”) and returns it to Ann Pierce who communicates the results to Dr. Munsen.

11. Ann Pierce handles the documentation of the required observations for each student.

12. Dr. Munsen determines/reports the earned grade based on completing all requirements.

Grading Policy:
Dr. Munsen determines the earned grade based on:
  o Observation reports submitted (quality and quantity, content and construction)
  o Information from the evaluation form (“gold sheet”) filled out by the cooperating teacher

We are what we repeatedly do.
Excellence, then, is not an act, but a habit  Aristotle
Observation of Learning Process
(for use by Music Education Students doing Music Teaching Observations)

Student Name ______________________________  School Observed (District) __________________

Grade Level __________ Date ________________  Class/Ensemble Name ________________________

Signature of Teacher being Observed __________________________ Observation Length in hours/minutes __________

1. Methods of presentation (cooperative learning, teacher directed, etc.)

2. What concepts, objectives, and/or attitudes are being developed?

3. How is student progress toward these concepts evaluated, assessed, and/or realized?

4. What skills are being developed?

5. Types of motivational techniques

6. Questioning techniques of the students by the teacher

7. How is discipline maintained?

8. Types of assignments (if applicable).


10. Seating arrangement (give diagram, if possible)